



CHEMWATCH TRAINING

COURSE IN CHEMICALS MANAGEMENT BRIEFING NOTE



10895NAT



NATIONALLY RECOGNISED
TRAINING

CONTENTS

About Training at Chemwatch!	3
Why Train in This Course?	4
About Course Competency	5
Course Description	6
Competency	7
Statement of Attainment	7
Pricing Structure	8
Payment Options	8
Learner Plan and Delivery Method	9
Computing & IT Requirements	10
Contacts in Australia	11

ABOUT TRAINING AT CHEMWATCH!

Chemwatch is proud to present our accredited course in Chemicals Management.

As a Registered Training Organisation, Chemwatch is well-equipped to provide workplace learning for organisations or businesses. The course uses the chemicals management cycle of change framework to teach learners about the fundamentals of chemicals management.

Furthermore, this course provides learners who regularly work with and are in contact of hazardous chemicals, an increased knowledge and understanding of the following topics:

- Management of chemical hazards and risks
- Integrating chemicals management at the workplace
- Chemical Safety Data Sheets (SDS) and labelling
- Chemical handling and use and storage
- Personal Protective Equipment (PPE)
- Transport requirements
- Hazardous waste management

Learners will learn and understand chemicals management change readiness, the basic steps in building a chemicals management system, the purpose and importance of maintaining a hazardous chemical register, and how to manage chemical hazards and risks while instituting appropriate controls.

The course does not require any prerequisite units and upon completion, learners will be provided with a statement of attainment for the units completed. The course will be offered as an online self-paced training course.

WHY TRAIN IN THIS COURSE?

The **Chemicals management** course has gained accreditation through ASQA and therefore recognised as meeting an established industry and educational need for the course. This course can serve as best practice for managing chemicals aimed at individuals either entering the chemical industry or currently working with hazardous chemicals within an organisation or business. The course provides learners with the knowledge to work competently with hazardous chemicals and provides practical skills for handling and using chemicals safely.

After completion of this course, learners will be able to adhere to basic fundamentals of chemical safety rules and principles in the management of chemicals at the workplace.

The course is accredited in Australia, however anyone in the world can do the course through our online learning management system. Much of the content is applicable globally but learners will have to consult their own regulator for specifics on local regulations. Due to the myriad of different regulations, this course does not advise on specific regulations. It does, however, use the almost universally accepted chemical classification system, the **Globally Harmonized System of Classification and Labelling of Chemicals** (GHS), as well as the **dangerous goods** (HAZMAT) classification system.

ABOUT COURSE COMPETENCY

Chemwatch is ISO9001 certified and a Registered Training Organisation (RTO Code 40617). In addition, Chemwatch provides non accredited training in a range of chemicals management software programs geared towards assisting the chemical industry with database management.

What is Chemicals Management?

Chemical management is a systematic approach to reduce the risk associated with chemical hazards throughout the chemical life cycle.

By the end of this course, the learner will learn the following:

- The chemicals management process and the assessment of risks
- How to analyse causes, control measures, safe storage of hazardous chemicals
- How to manage hazardous chemical waste

COURSE DESCRIPTION

Course Objectives

To complete the “Course in Chemicals Management”, the learner must complete 4 core units. A Statement of Attainment will be issued upon successful completion of the course.

UNIT CODE	UNIT TITLE	PREREQUISITES	SUGGESTED STUDY HOURS
<u>CORE UNITS</u>			
BSBWHS431	DEVELOP PROCESSES AND PROCEDURES FOR CONTROLLING HAZARDOUS CHEMICALS IN THE WORKPLACE	NIL	50
BSBWHS531	IMPLEMENT AND EVALUATE SYSTEM OF WORK FOR MANAGING HAZARDOUS CHEMICALS	NIL	40
BSBWHS308	PARTICIPATE IN WHS HAZARD IDENTIFICATION, RISK ASSESSMENT AND RISK CONTROL	NIL	50
NAT10895001	MANAGE HAZARDOUS CHEMICAL WASTE WITHIN A WORKPLACE	NIL	25
<u>TOTAL STUDY HOURS UP TO:</u>			165

Individual Study times for each learner will vary according to their existing experience, knowledge and skills in this area.

Prerequisites

None required.

COMPETENCY

The assessment rules of evidence for competency will be used to support the assessment methods to demonstrate competence.

Successful completion of this course will require learners to engage in unsupervised activities including:

- Completing written assignments
- Completing self-study to revise and reinforce areas of knowledge
- Workplace practice/application of skills and knowledge acquired through role plays and workplace simulations.
- Conducting research to gain up to date industry information
- Reviewing organisational policies and procedures

The time required to undertake these activities will vary between learners based on their experience. On average, the unsupervised activities listed above will equate to no more than **50 hours**.

STATEMENT OF ATTAINMENT

Successful learners who have completed the elearning content of this course as well as have submitted the learner workbook deemed competent will be issued a soft copy "Statement of Attainment" by email for the 4 core units listed in the previous section. The quizzes in the elearning will not be graded and will not contribute to the final learner score.

PRICING STRUCTURE

The online course pricing will vary depending on the number of learners. The pricing is structured for individual learners or grouped learners to enable organisations and businesses to choose a cost-effective learning strategy to meet their training needs.

Payment Options

Generally, payments will be processed by Chemwatch Accounts Department when organisations or individuals request payment by invoice.

Otherwise, individual learners can pay directly through our online application form, either by PayPal or Credit card.

Due to the immediate availability of all course content upon enrolment, **Refunds are not available to learners once they are enrolled in the course.**

LEARNER PLAN AND DELIVERY METHOD

The online course is structured into 3 online training modules with assessment tasks to be completed. Chemwatch provides learners a 6-month period for full completion of the online course and assessment tasks. Any additional extension to this 6-month timeline may incur an administration fee of AUD\$49 for an additional 2 months.

Prospect learners will be requested to complete an application form, an enrolment form and, if Australian resident, provide their USI (Unique Student Identifier)

The course is available in our Learning Management System (LMS), which is a web-based platform. On enrolment, learners will be provided by email with a unique login to the LMS where they can access the course content, including the elearning, learner guide, assessment quizzes and practical workbooks and other supplementary information to complete the course.

Help is readily available by contacting the student administrator by email at learning@chemwatch.net.



COMPUTING & IT REQUIREMENTS

Software: The software requirements include Microsoft Office 2010 or equivalent, adobe reader XI or equivalent, and a stable internet connection. The recommended web browsers are the latest version of Edge, Firefox, Safari or Google Chrome. The best size view for the LMS elearning mode is to set the screen resolution of your desktop to a minimum screen resolution of 1024x768.

Hardware: A desktop (pc) or laptop can be used to run the course until completion. The LMS works on both Windows 7 or higher PC and Mac OSX version 10.5 or higher.

Audio Connectivity: The course contains audio narration in each module slide mapped to the content. It is required to have an audio connection through headphones/earphones for listenership across the entire course. The quizzes do not require audio listenership, however, a learner will be guided through the course topics and multiple-choice questions on what to do next.

Navigation

The LMS constitutes navigation tools; 'play and pause', menu, progress bar, mute and maximize screen options and resources tab for more information.

CONTACTS IN AUSTRALIA

Course Administrator

E: learning@chemwatch.net

Customer Service

E: customerservice@chemwatch.net

T: +61 3 9573 3100

Training

E: training@chemwatch.net

T: +61 3 9573 3114

The Chemwatch logo is displayed in a gold-bordered box. It features the word "CHEMWATCH" in a bold, serif, gold-colored font against a dark background.

CHEMWATCH

Chemwatch

1227 Glen Huntly Road
Glen Huntly
Victoria 3613

Telephone: +61 3 9573 3100

Fax: +61 3 9572 4777

Email: info@chemwatch.net

Website: www.chemwatch.net